



March 17, 2020

Notice To Stakeholders

The Coronavirus is creating unprecedented challenges for all of us at ASA/Magna as both employees and citizens. We are committed to doing our part to protect our employees and their families as well as all of our other stakeholders. To that end, over the past several days we have taken the following steps to help mitigate the rapid spread of COVID-19 both internally and in the communities we operate in:

- We have banned all non-essential travel.
- We have cancelled all visits from suppliers and vendors unless it is critical to the business.
- We are taking all prudent measures to comply with the social distancing recommendations up to and including having some personnel work from home where possible.
- Our team is following CDC and WHO guidelines pertaining to social distancing, hygiene practices and the consumption of daily fluids to help mitigate the spread.
- We are doing everything in our power to be able to maintain business continuity.
- We have developed contingency plans in the event that there is a business interruption to minimize the impact on all of ASA/Magna's stakeholders

Please feel free to contact an ASA/Magna representative with any questions or concerns.

Regards

Gregg Cousins
President